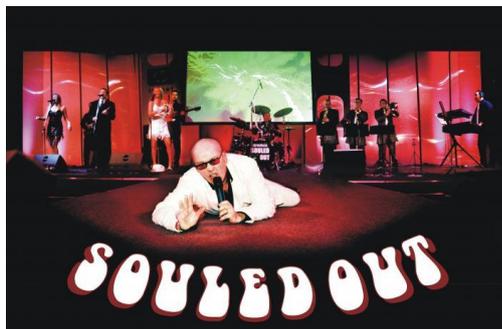


Governor's Newsletter. Summer Term 2018



A huge thank you to all our families and friends who supported the 'SOLDOUT' Party on the Field in memory of Mrs Staiano. The School estimates it has raised in excess of £5,500 from the day. If that is added to the accumulating total on the 'gofundme' page, then we have raised approximately £11,500 to date. That is an outstanding result and testament to the high regard in which Mrs Staiano is held by so many families and friends of St. Catherine's. The School has started the process of seeking estimates for the work and will keep families informed of progress.

If you have not yet done so, but would like to contribute to the music room fund you can do so via the following link: -

<https://gofundme.com/stcaths>

or by using the direct link on the school web site.

Governing body

Our current governing body membership is as follows: -

Peter Falconbridge	Co-opted governor
<i>Chair</i>	
Cathy Irons	Co-opted governor
<i>Vice Chair</i>	
Graeme Stewart	Co-opted governor
Julia Thurlow	Co-opted governor
Vacancy	Co-opted governor
Jean Legg	LA governor
Mrs Wallis	Headteacher governor
Jo Devonshire	Staff governor
Denise Barrows	Parent governor
Jay Raynham	Parent governor
Gemma Wilkinson	Parent governor
Rachel Pennant	Foundation governor
Mike Marsh	Foundation governor
Andrew Davies	Foundation governor
James Harvey	Associate governor

Our co-opted governor vacancy is because of the loss of Mrs Staiano and our Staff Governor is now Mrs Jo Devonshire, who replaces Mrs Vicky Burt. The governors thank Mrs Burt for her hard work and commitment as a governor and wish her well as she focusses on commitments elsewhere and with her new family.

What have we been up to recently?

Since our Spring 2018 Newsletter governors have been involved in training and meeting with the Headteachers and staff to monitor the effectiveness of the School and its efficient use of resources. Here are some of the activities we have been involved in on your behalf: -

Catch-up. Catch-up is a monthly, informal, meeting between the Chair of Governors and the Headteacher. Since March I have met with the Headteacher on 08/05/18, 25/06/18 and 02/07/18. At these meetings, I am apprised of information regarding pupils and staff; e.g. child protection concerns, staff vacancies and recruitment. I am also provided with updates on current site and building projects, Ofsted related developments and key educational and financial policy.

Link visits

Since March 2018 the following link visits have taken place;

- **Health & Safety Link Visit.** Jay Raynham carried out his termly Health & Safety visit on 17/04/18, when he walked the site with the Site Officer and Business Manager, to review the condition of playgrounds and buildings.
- **SIAMS Link Visit.** Rachel Pennant carried out a SIAMS link visit on 17th May 2018. She met with the RE Coordinator, Tracy Lines to review the implementation of the Herts RE Syllabus and the new School RE Policy.
- **GDPR Link Visit.** Peter Falconbridge carried out a General Data Protection Regulations (GDPR) Link Visit on 12/06/18. Peter is Chair of Governors and the School's DPO (Data Protection Officer). It is his role to monitor the implementation of the GDPR. On 12/06/18 Peter took part in staff training at the school, where the implications of GDPR were discussed in detail.

- **Performance Management Link Visit.** Peter Falconbridge carried out a performance management link visit on 18/06/18 to check that the Headteacher had all the appropriate policies and procedures in place for evaluating and monitoring staff performance. The Headteacher reported on recent lesson observations and evaluations of staff performance.
- **Literacy Link Visit.** Jean Legg carried out a literacy link visit on 27th June 2018, when she met with the Literacy Coordinator, Lorna Maud. The focus of the visit was to review progress in the improvement of spelling, reading and writing and the development of oracy.
- **Numeracy Link Visit.** Peter Falconbridge carried out a numeracy link visit on 28/06/18, when he met with the School Maths Coordinator, Joe Pring, to review the implementation of the School's new Maths Scheme – Maths no Problem (MNP), review the impact of the support provided for Pupil Premium Grant (PPG) children and the main areas for development in numeracy for 2018-2019
- **Safeguarding Link Visit.** Cathy Irons will undertake a visit before the end of term to check statutory regulations are being met in terms of the school's single central record. This record holds all the necessary information needed to ensure that the relevant checks have been carried out. The information held relates to any person employed to work at the school, paid or unpaid and including governors.

Meetings.

Resources Committee (RES) Meeting.

The RES committee met on the 17/04/18 and 11/06/18 to monitor the school's budget, current and planned building/maintenance works, planned changes to e-Safety & data protection laws and review and agree policies.

The Budget Planning Group. The budget planning group is the Chair of Governors, Headteacher, Chair of Resources Committee and the Bursar. The group met to review the School's delegated Budget for 2018-2019 in order to recommend a 3 Year Budget Plan to the FGB.

Governing Body Away Day. Governors meet for an 'Away Day' each year to consider the major areas of work and development for

the coming year. This year's away day was on 10th May, 2018 at High Leigh Conference Centre. This year governors reviewed;

- Succession Planning and Recruitment,
- Safeguarding,
- Governor visits,
- St. Catherine's Bicentenary Celebration,
- New Ofsted Inspection Framework,
- Implications of GDPR,
- 2 FE Expansion Programme,
- Class organisation for 2018-19.

Governors also signed off the 2017-2018 Budget and agreed the 2018-2019 Budget.

School Improvement Committee (SIC) Meeting.

The SIC met on 18/06/18 to review the attainment and progress of pupils, the maintenance of standards in teaching and learning, the School Self Evaluation Form (SEF) and the School and Governor Development Plans. The committee also received a curriculum report from Ms Tracey Lines, RE Co-ordinator. Ms Lines reviewed the new HfL RE Syllabus and the School's RE Policy.

New Parents Evening. Governors attended the New Parents' Evening on 18/06/18. It was a great evening and governors had many good conversations, with new parents, about the School and the work of the governing body.

SIAMS Working Party. SIAMS is the Statutory Inspection of Anglican and Methodist Schools. We have SIAMS Inspections, as well as Ofsted Inspections, because we are a Church of England Primary School. The working party met on 21/06/18 to evaluate our progress towards meeting the targets set at our last inspection in March 2016.

Vision Working Party. The Vision Working Party has been set up to review the governor's vision for St. Catherine's School over the next 3/5 years. The working party met on 25/06/18 to review the analysis of our recent SurveyMonkey questionnaire on the distinctiveness of St. Catherine's School. Thanks to all our parents who took part in the survey. Your feedback will help governors as they review the key elements of our ethos and values.

Chair of Governors St. Catherine's School

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